

LOWER PEOVER PARISH COUNCIL

Clerk – Sarah Morgan
Telephone – 07958055158

Chairman – Alison Painter
Vice Chairman – Louise Corlett

Minutes of meeting held at 7.30pm on Wednesday 11th September 2019 at Lower Peover Primary School

19.50 **Present**

Cllrs Painter, Brown, Corlett, Geake, Kendall, Dutton and Wilson

In attendance: Clerk and CEC Councillor for Chelford Ward, Cllr Mark Asquith.

19.51 **To receive apologies for absence**

It was **noted** that no apologies had been received.

19.52 **To note declarations of members' interests**

It was **noted** that no members declared an interest in any agenda item.

19.53 **Public Participation: A period not exceeding 10 minutes for members of the public to ask questions or submit comments** (at the Chairman's discretion)

It was **noted** that no members of public were present.

19.54 **To receive and confirm the minutes of the meeting held 10th July 2019**

Matters arising from the minutes, not already covered in an agenda item

It was **RESOLVED** to confirm the minutes of the meeting held 10th July 2019.

To consider further actions in relation to the junction at Middlewich/Plumley Moor Road junction following concerns raised about the risk of accidents.

This item was brought up the agenda following confirmation of the minutes as a priority matter to be considered by the Cllr Marc Asquith who was in attendance at the meeting. Concerns were raised in regard to the hedgerow which reduces visibility. Cllr Asquith agreed to liaise with CEC Highways in relation to concerns raised and potential improvements for the junction. Clerk to email Cllr Asquith following meeting.

19.55 **To receive a police report** (*attached*)

It was **noted** that one incident of theft had been reported.

Signed _____

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19.56 To receive news from the Unitary Authority Councillors

Cllr Asquith spoke about his planned at a briefing regarding the potential changes to airspace usage by Manchester Airport and his objections to the changes.

19.57 Planning

a. To consider the latest planning applications

It was **RESOLVED** to submit the following comments:-

19/02683/OUT	Land Adjacent to Wayside Crown Lane Nether Peover Northwich Cheshire	Outline Application with all matters reserved for erection of an agricultural workers dwelling (Temporary Dwelling)	<p>Lower Peover Parish Council objects to the proposal due to the insufficient information and evidence provided to support the requirement for an agricultural worker dwelling, contrary to policy DM 25.</p> <p>The applicant has not demonstrated the requirement for a full-time worker to live on site, nor is it considered that the proposed farming use at the site would be sufficient to sustain full time employment.</p> <p>Should development be required at the site, the Parish Council would prefer to see a dwelling in keeping with the surrounding area rather than a mobile home unit.</p>
19/02909/FUL	Dashwood Middlewich Road Nether Peover	Two storey side and single storey rear extension	It was resolved to submit no objections

Signed _____

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	Northwich Cheshire WA16 9QD		subject to neighbour comments
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- b. To note responses to applications sent since the last meeting:-

19/02429/FUL	Barn House	Single storey oak garden room	No objections
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It was **noted** that the response to application 19/02429/FUL was submitted since the last meeting.

- c. To consider updates on previously considered applications

It was **noted** that there was no update regarding the determination of application 19/02007/FUL relating to the Swan Green development and that the works are continuing without approved plans. Cllr Stocks (CWaC) is liaising with the planning officer and the Chairman is corresponding with Cllr Stocks in relation to this matter.

- d. To note the adoption of the Cheshire West And Chester Local Plan (Part Two) Land Allocations and Detailed Policies on 18th July 2019.

The adoption of the Cheshire West And Chester Local Plan (Part Two) Land Allocations and Detailed Policies on 18th July 2019 was **noted**.

- e. To consider a response to the Publication Draft Site Allocations and Development Policies Document: consultation 19 August to 30 September 2019

It was **RESOLVED** to make no comments on the Publication Draft Site Allocations and Development Policies Document.

19.58

Highways and Footpaths

- a. To approve a quotation for works to the phone box on Crown Lane to include levelling and installing shelving

Following the receipt of initial quotes, the Clerk was advised that the box would need to be repositioned away from the tree roots. It was **RESOLVED** to approve a budget of £1000 for the works required to reposition the phone box with Cllr Dutton to provide the paint.

- b. To receive an update on upgrade works to Nether Peover FP5 (Foxcovert Lane)

Noted: Cllr Brown has continued to liaise with the PROW officer at CWAC regarding the works. There is no start date for the works but the works will be scheduled as agreed.

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- c. To receive an update regarding speedwatch and related training.

Noted: Cllr Brown reported that one session of speedwatch training has now taken place and that three locations to monitor were agreed. A further training schedule is to be organised before monitoring will start.

- d. To approve partnership working by a nominated councillor and clerk with neighbouring parish councils re potential speed reduction measures.

It was **RESOLVED** to approve a proposal by Plumley Toft and Bexton Parish Council to work in partnership with neighbouring parish councils re potential speed reduction measures.

- e. To receive an update regarding the renovation of 3 x cast iron fingerposts

Noted: The application for a grant from Manchester Airport will be completed shortly. If the grant is not awarded, the Council's funding of the works will be reconsidered, with the potential to complete one post refurbishment per year.

- f. To consider actions in relation to the condition of stiles on the Nether Peover FP 4 from Middlewich Road to Foxcovert Lane

It was **RESOLVED** for a report to be made directly to the CWAC PROW officer in relation to an accident caused by a rotten rung on the stile. A further report will be made to CWAC through the standard reporting form.

19.59

75th Anniversary of VE Day

To consider participation in the events to celebrate and commemorate the 75th Anniversary of VE Day between 8th to 10th May 2020

Noted: Residents have begun to make plans for the events which will include lighting a beacon, bell ringers, Jo Farrow's participation and Mereside Brass band. Cllr Dutton will liaise with the residents in relation to submitting a grant application for support with the event.

19.60

To consider a response to a consultation regarding the delegation of enforcement powers to parish councils (attached and [link](#) to information)

It was **RESOLVED** that Lower Parish Council would not wish to have delegated enforcement powers due to being a small council with limited resource.

No local issues regarding enforcement matters were raised in the survey however Cllr Corlett has noted significant littering with dog poo bags. It was considered that an additional bin at the entrance to the new housing development or moving another bin

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may resolve this problem. CWAC to be contacted regarding the process for moving/locating a bin.

19.61 **To consider matters relating for inclusion in the Parish Council's newsletter**

It was **RESOLVED** to include parish and village news in the next newsletter.

19.62 **To consider quotations to replace the Parish Council notice board**

The three options were considered and it was **RESOLVED** to purchase option 1, an aluminium notice board in green with header as shown at a cost of £428.

19.63 **Manchester Airport**

- a. To consider attendance at the meeting for two nominated Councillors on Tuesday 17th September (or Tuesday 24th at 2pm)

It was **noted** that no members were available to attend the meeting at Manchester Airport.

19.64 **Selecta DNA Property Marking Kits**

- a. To receive an update on the Plumley session to distribute surplus packs

It was **noted** that four packs were sold at the event in Plumley but a large number of packs are still retained by the police. Cllr Painter requested to purchase a pack when a further event is organised. An item will be included in the newsletter for residents to get in touch if they still want a pack.

19.65 **Finance**

- a. To approve the receipts and payments to 5th September 2019 (*attached*)

It was **RESOLVED** to approve the receipts and payments to 5th September and that all the separate funds show in Fund Summary should be brought together as one.

- b. To approve payments due (*attached*)

It was **RESOLVED** to approve the payments due.

- c. To note expenditure against budget to 5th September 2019

The Expenditure against budget report to 5th September 2019 was **noted**.

- d. To approve payments to the Cheshire Pension Fund

It was **RESOLVED** to approve payments to the Cheshire Pension Fund at 21.8%, subject to receipt of the terms and conditions of the scheme. Clerk to forward log in info to Personnel Committee review.

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- e. To approve a Direct Debit instruction for the registration with ICO (saving £5pa)

It was **RESOLVED** to approve a Direct Debit instruction for the registration with ICO

- f. To review and approve the revised Model Financial Regulations 2019
(regulations and notes attached)

It was agreed to defer the item until a meeting has been held to compare the existing Model Financial Regulations to the new version. Cllr Brown to meet with Clerk before the next meeting.

19.66 Personnel

- a. To agree terms of reference for the personnel committee

It was **RESOLVED** to approve the terms of reference for the personnel committee.

- b. To receive updates from the personnel committee

It was **noted** that Cllr Brown is the new Chairman of the Personnel Committee and that the committee is working on a new performance review framework.

19.67 Richard Comberbach Trust

- a. To receive an update regarding the Richard Comberbach and the request for a nominated representative

Noted: Cllr Geake reported that she has been unable to locate the constitution but had referred to historical documents to find information on historical practice of trustees being elected by the Parish Council. It was considered that the trustees did not need to be members of the Parish Council. The Chairman of the trust was planning to talk to the school to identify potential trustees.

- b. To consider options for the nomination of a trustee to the Richard Comberbach Trust

It was **RESOLVED** that that information about the trustee vacancy will be included as part of the newsletter.

19.68 Parish Plan

- a. To receive an update regarding progress with the Parish Plan

Noted: Cllr Brown is organising a working group of 4 or 5 community members to work on ideas from the resident survey to build into the new plan. Cllr Wilson is assisting with finding residents to join the group.

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19.69 **Training**

- a. To consider the Clerk's attendance at the SLCC Branch Conference on 9th October

It was **RESOLVED** to approve the Clerk's attendance.

- b. To receive feedback from training sessions attended

Noted: Cllr Brown has attended planning training. The presentation was distributed to all members for information.

19.70 **Matters for the next agenda**

- a. To note items for inclusion on the next agenda to include:-
 - Conservation signage
 - Quote for new village entry sign
 - Results of the Best Kept Village competition
 - Broadband
 - Presentation on new housing development proposal

19.71 **To note the date of the next meeting (13th November 2019)**

The date of the next meeting was noted.